

Professional Objectives

Apply my skills as an Intermediate Graphic Designer in a full-time or freelance position to make a positive and creative addition to both the design community and your team.

Skills and Qualifications

Employability Skills

- Work well in a fast-paced production environment
- Learn new tasks quickly and enjoy being challenged
- Exceptional computer skills on both Mac and PC platforms
- Unique sensitivity to typography and production
- Provisional member of the Association of Registered Graphic Designers of Ontario

Personal Qualities

- Work well as a team member and independently
- Punctual, dependable, and hardworking
- Positive attitude. Friendly, honest, reliable and a great work ethic

Computer Skills

- Experienced with design software such as; Adobe Photoshop, Illustrator and InDesign
- Quark XPress and Corel Draw
- Dreamweaver and some Flash
- Microsoft Officer and Power Point
- Some Lotus Notes and Microsoft Access

Bilingual

- English: Fluent
- French: Basic Conversational
 - Have experience working in a primarily French environment
 - Certificate of accomplishment: Extended French in high school

Work Experience

Freelance Graphic Designer — The Bytown Group www.bytowngroup.com

February 2008 to Present in Ottawa, Ontario

- Production Support (Layout and Design)
- Prepare files for pre-press production

Junior Graphic Designer — Beat Studios www.beatstudios.ca

October 2006 to January 2008 in Ottawa, Ontario

- Design Support
- Layout and production/presentation
- Prepare files for pre-press production
- Print, Packaging, Signage and Branding

Contract Graphic Designer — Greenmelon www.greenmelon.ca

July to September 2006 in Barrhaven, Ontario

- Design and layout
- Production and presentation
- Web design and some coding
- Organization and project management

Graphic Designer — Caring Hands Publishing www.caringhandspublishing.com

December 2005 to July 2006 in Nepean, Ontario

- Generate and design display advertisements for the following publications:
 - BargainHunter and AutoHunter
 - MADD Message Yearbook
 - Tiny Hearts Magazine (CHEO)
- Layout all publications and prepare for print
- Maintain an organized, well-managed workflow

Graphic Designer — Zang Graphic Design www.enviro.ca

June to October 2005 in Ottawa, Ontario

- Create, design and generate new ideas for firms
- Design promotional items for all types of clients
- Very good knowledge of typography and pre-press
- Design logos and other projects for walk-in clients

Education

Seneca College of Applied Arts and Technology

www.senecac.on.ca

2002 to 2005 in Toronto, Ontario

Graduated from the graphic design program with highest academic achievement

Kitchener-Waterloo Collegiate Vocational Institute

kci.wrdsb.on.ca

1997 to 2002 in Kitchener, Ontario

Achieved secondary school diploma and extended french certificate

Co-op Experience

Junior Graphic Designer — BMO InvestorLine

www.bmoinvestorline.com

January to March 2005 in Toronto, Ontario

- Help maintain eBusiness web site
- Work with marketing team on promotions and other projects
- Work with other employees on site tools

Junior Graphic Designer — Marton Inc

www.martron.com

April to July 2002 in Kitchener, Ontario

- Designed and created web site for Zeke's Feed and Fuel Restaurant (www.zekesrestaurant.com)
- Improved on Adobe Photoshop, Illustrator and Dreamweaver skills
- Created various business cards and wedding invitations for clients

References

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